



SOLAPUR UNIVERSITY, SOLAPUR

ORDER

WHEREAS under Section 24-A of the Maharashtra Universities Act, 1994, the State Government vide order No. USG / 2009 / (85/ 09) / UNI-4, dt. 14th September, 2009, issued the eligibility conditions for being elected or nominated as a Member of any Authorities or Bodies of the University:

AND

WHEREAS the process of the election to the various Authorities or Bodies of the University has been started:

AND

WHEREAS the Statutes regarding the eligibility conditions of the members of Authorities/Bodies are not in existence;

AND

WHEREAS the Senate is the sanctioning authority of the Statute, but the Senate yet not to be constituted under Section 25 (2).

AND

WHEREAS the new statutes and amended statutes will take quite some time to be sanctioned by Senate and also to be assented by the Hon'ble Chancellor.

AND

WHEREAS Section 14(8) of the Maharashtra Universities Act 1994 empowers the Vice-Chancellor to regulate the election procedure for the time being by issuing directions as he thinks necessary;

Therefore, I, Prof. Dr. Babasaheb Pandurang Bandgar, Vice-Chancellor of the Solapur University, Solapur, in exercise of the powers under the provisions of Section 14 (8) of the Maharashtra Universities Act, 1994, hereby give directions that:

The election to various authorities and bodies of the University shall be held in accordance with the directions contained in the annexure attached with this order.

This order shall remain in force till such time as the Statutes are made or amend in this behalf by the University and assented by the Hon'ble Chancellor.

SOLAPUR

Ref. No. SUS/Elections/2010/3697,

Date: **12 AUG 2010**

To,

1. The Principals of all affiliated colleges.
2. The Secretaries of Managements of affiliated colleges.
3. The Secretary to the Hon. Governor, Raj Bhavan, Malbar Hills, Mumbai 400 035.
4. The Secretary to the Government of Maharashtra, Higher & Technical Education Department, Mantralaya, Mumbai 400 032.
5. The Director, Technical Education, Maharashtra State, 3, Mahapalika Marg, P.O. Box No.1967, Mumbai 400 001.
6. The Joint Director of Technical Education, Divisional Officer, 412 E, Shivaji Nagar, Pune 411 016.


VICE-CHANCELLOR

- 1) (a) All the Elections to the authorities and Bodies shall be held as per Section 47 of the Maharashtra Universities Act, 1994.
- (b) Elections to the Authorities and bodies under Section 25 (2) (l), (m), (p), (r) (y), 29 (2) (f) (n) and 37 (2) (b) of the Maharashtra Universities Act 1994, shall be held by ballot at Polling Centres as laid down in the Statutes.
- (c) Elections to the Management Council from the Senate and the Academic Council under Section 27 (1) (c) (j), (k), (l), (m) (n) and (o) of the Maharashtra Universities Act 1994 shall be held at meeting of such authorities in accordance with the procedure laid down in the Statutes.
- (d) Election of the Deans of Faculties under Section 15(2) of the Maharashtra Universities Act 1994, election of the three members of the Board of Studies to the respective Faculties under Section 33(5) (c), elections of the Chairmen of Boards of Studies under Section 37(4) and elections of Secretary of respective Student's Council under Section 40(3) and President and Secretaries of the University Students' Council under 40(4) (b) shall be held at the meeting of such authorities/bodies in accordance with the procedure laid down in the Statutes.

DEAN

- 2) The Dean of the faculty to be elected shall be the approved teacher of the University. The Dean shall be elected by members of the faculty from amongst themselves and shall not be eligible the election for a second consecutive term. No member assigned by Academic Council on the faculty shall be eligible to contest the election to the post of the Dean. The Eligibility Conditions for the Dean are under:
 - Having not less than 10 years of teaching experience.
 - Minimum 3 years experience as H.O.D.
 - Shall possess Ph.D.
 - Published minimum 3 Research papers in peer reviewed / referred National / International Research Journals.
 - Shall be a Ph.D. guide.
 - Having worked for at least 5 times as Chairman / Paper Setter / Moderator / Exam Coordinator at University level appointed by University.

PRINCIPALS (SENATE)

- 3) (a) Eighteen Principals shall be elected by the electoral roll consisting of principal of affiliated / conducted / autonomous college in which two shall be women and one shall be principal belonging to SC/ST/DTNT/OBC by rotations. Eligibility Conditions for the Eighteen Principals are as under:
- Shall possess Ph.D. degree, unless appointed before 13/10/2000.
 - Minimum Five years experience as a Principal.
 - Minimum 15 years experience of teaching.
 - Having worked for atleast 5 times as Paper Setter / Examiner / Moderator/ Chairman/Co-ordinator of CAP at University Exam.

REPRESENTATIVE OF MANAGEMENT (SENATE)

- 4) (a) Eight representative of managements of affiliated colleges recognized institutions shall be elect eight members to the Senate in which two shall be women and one person belonging to SC/ST/DTNT/OBC by rotations. The eligibility conditions for representative of Managements are as under:
- Shall be an Office bearer of an Educational Institution of 10 years standing at degree level.
 - Minimum 5 years experience as Chairman/ Secretary of Institution.
 - Shall represent an institution having certification by recognized accrediting bodies established by apex bodies in the country e.g. NAAC, NBA etc. or recognition from UGC under 2(f) & 12(b).
- Where the management conducts more than one colleges or recognised institutions, only one nominee of the management shall be member of the electoral college.

TEACHERS (SENATE)

- 5) Teachers shall elect twenty teachers having teaching experience of not less than five years, having Ph.D. degree and also having worked for at least 5 times as Chairman/Paper Setter/ Moderator/ Exam Co-ordinator at University level appointed by University. Such Teaches other than Heads of University Departments or University Institutions or Principals of affiliated Colleges or Heads of Recognised Institutions, elected by the teachers from amongst themselves, as per the procedure laid down in Statute 418.

The number of seats to be allotted to each Faculty shall be as under:

- i) Three seats shall be reserved for women teachers irrespective of faculties.
- ii) Two seats shall reserved for persons belonging to different categories SC/ST/DTNT/OBC irrespective of faculties, they shall be elected by rotation.
- iii) Of the remaining seats, each faculty shall get atleast one seat.
- iv) The remaining seats being allotted facultywise on the basis of the following formula:

$$n = \frac{f \times r}{t}$$

n = Number of additional seats to be allotted to the particular faculty.

r = Remaining seats to be allotted.

F = Number of teachers under the particular faculty in the electoral roll.

t = Total number of teachers on the electoral roll.

- a) Initially only the integers shall be considered and the seats allotted accordingly.
- b) If all remaining seats do not get allotted by (a) above, the seats shall be allotted for the fractions in descending orders till all the remaining seats are so allotted.

POST GRADUATE TEACHERS (SENATE)

- 6) For the election of five Post Graduate Teachers to the Senate out of whom two shall be women and one shall be a person belonging to the SC/ST/DTNT/OBC by rotation.

The eligibility conditions for Five Post Graduate Teachers are as under:

- Having not less than five years teaching experience at Post Graduate level,
- Shall possess Ph.D. degree.
- Shall be a Ph.D. guide.
- Having worked for at least 5 times as Paper Setter/ Examiner/ Co-ordinator/Moderator at University.
- Published minimum three research paper in peer reviewed/referred National/International research journals.

The Registrar shall prepare and publish an electoral roll of the Post Graduate Teachers of the affiliated, conducted and autonomous colleges, University P.G. Departments at least forty clear days before the date of election. The Registrar shall notify the electoral roll to all Principals and Heads of the University Departments for correction of mistakes in the same, if any, at least twenty-eight clear days before the date of election. The notice of the election shall be sent at least twenty-five clear days before the date of election and the Registrar shall invite nominations therefor so as to reach him at least sixteen clear days before the date of election. The election shall be held at polling Centers as per the procedure laid down in Statute 418.

REGISTERED GRADUATES (SENATE)

- 7) Registered Graduates whose names are included in electoral college shall elect ten Registered Graduates who are gradated at least 10 years prior to the date of the Election and who are not Principals of affiliated and conducted and Autonomous Colleges, Chairman or President or the Representative of the Management of affiliated Colleges or Recognised Institutions, President and Secretary of the University Students Council or Teachers, members of State Legislatures and not an office bearer of any affiliated college, Institution, Recognized Institutions from amongst themselves, of whom one seat shall be reserved for woman & one each shall be reserved for the S.C., S.T., D.T.N.T. and O.B.C. as defined in Sub-Section (29) of Section (2), one seat shall be reserved for the Scheduled Tribes as defined in Sub-Section (30) of Section 2 and one seat shall be reserved for the Other Backward Classes as defined in Sub-Section (22) of Section (2), under the provision of Section 25(2)(r) of the Maharashtra Universities Act, 1994.

Remaining five open seats of registered graduates shall be allotted to the faculties as under. However voting to all ten seats shall be in common.

- | | |
|--|-----|
| 1. Arts & Fine Arts | : 1 |
| 2. Social Sciences | : 1 |
| 3. Science | : 1 |
| 4. Law, Medicine, Ayurved Medicine & Surgery and
Homeopathic Medicine & Surgery, Commerce | : 1 |
| 5. Education, Engineering and Technology and Pharmacy | : 1 |

The Registered Graduates whose names are included in the electoral college from respective faculties shall be eligible to contest for the seat of the said faculty. It shall be open to the registered graduates whose names are included in the electoral roll belonging to Scheduled Castes, Scheduled Tribes and Other Backward Classes to contest the election to the reserved seats as also for open seats. The registered graduates whose names are included in the electoral college and who are contesting for reserved seats shall submit the Caste Certificate from Tahasildar alongwith their nomination.

All persons whose names are entered in the register of registered graduates shall be entitled to apply to the University in the prescribed form for inclusion of their names in the electoral college to be constituted as provided in Section 99 (5) of the Maharashtra Universities Act, 1994. The Registrar shall publish the electoral roll of the registered graduates whose names are included in the electoral college. The price of the application form shall be decided by the University, from time to time.

The application form shall be as prescribed and is given in Appendix-V.

PRINCIPALS (MANAGEMENT COUNCIL)

8) Two Principals shall be elected to the Management Council by the Senate from amongst the Principals elected on the Senate under Section 25 (2)(I) of the Maharashtra Universities Act, 1994. Eligibility Conditions for the Two Principals are as under:

- Shall possess Ph.D. degree, unless appointed before 13/10/2000.
- Minimum Five years experience as a Principal.
- Minimum 15 years experience of teaching.
- Having worked for atleast 5 times experience as Paper Setter / Examiner / Moderator/ Chairman / Co-ordinator of CAP at University Exam.

For the election of Two Principals to the Management Council from amongst the Principals on the Senate under Section 25 (2)(I) of the Maharashtra Universities Act, 1994 and of the Maharashtra Act No. LV of 26th Dec. 2000 out of whom one Principal shall be a person belonging to the category of the Scheduled Castes or Scheduled Tribes or Denotified Tribes (Vimukta Jatis)/Nomadic Tribes or Other Backward Classes by rotation as per the following order for the term of Five Years:

- 1) Scheduled Castes
- 2) Scheduled Tribes
- 3) Denotified Tribes (Vimukta Jatis)/Nomadic Tribes
- 4) Other Backward Classes

For every five years' term of Management Council one category shall represent at a time in order of sequence given above. A category once represented on the Management Council shall not represent again unless remaining categories have had their turns.

UNIVERSITY TEACHERS (MANAGEMENT COUNCIL)

- 9) One teacher from the University Departments or University Institutions who is not a Head or Director of University Department or University Institution elected to the Management Council by the Senate from amongst the teachers who are members on the Senate under Section 25(2) (p) of the Maharashtra Universities Act, 1994. Eligibility conditions of P.G. Teacher are as under:

- Ten years' Post-graduate teaching experience.
- Shall possess Ph.D. degree
- Shall be a Ph.D. guide.
- Having worked for at least 5 times as Paper Setter/ Examiner / Co-ordinator / Moderator at University examinations.
- Published minimum three research papers in peer reviewed / referred National / International research journals.

Provided that, if no teacher from the university department or university institutions with ten years post-graduate teaching experience is available then the teacher from the university department or university institutions with lesser experience but, in any case not less than five years post-graduate teaching experience may be considered.

TEACHERS (MANAGEMENT COUNCIL)

- 10) Two teachers of whom one shall be women, from amongst the teachers of the affiliated colleges with sixteen years teaching experience, possessed Ph.D. degree, having worked for at least 5 times as Chairman/Paper Setter/ Moderator/ Exam. Co-ordinator at University level appointed by University and who are not Principals, elected to the Management Council by the Senate from amongst the teachers of the affiliated Colleges who are members under the Section 25(2)(p) of the Maharashtra Universities Act, 1994.

REPRESENTATIVE OF MANAGEMENT (MANAGEMENT COUNCIL)

- 11)** Two representatives of Managements who have 5 years experience as Chairman/ Secretary of Institution, institution having Ten years standing at degree level. The said institution shall have certification by recognized accrediting bodies established by apex bodies in the country e.g. NAAC, NBA etc. & recognition from UGC under 2(f) & 12(b) shall be elected to the Management Council by the Senate of whom one shall be a woman representative.

PRINCIPALS (ACADEMIC COUNCIL)

- 12)** For purposes of election of Eight Principals of whom two shall be women and one shall be from SC/ST/DTNT/OBC by rotation Principals of conducted, autonomous or affiliated Colleges to be elected by the Principals from amongst themselves on the Academic Council. The eligibility conditions for Eight Principals are as under:

- Shall possess Ph.D. degree, unless appointed before 13/10/2000.
- Minimum 5 years experience as principal.
- Minimum 15 years experience of teaching.
- Having worked for atleast 5 times as Paper Setter / Examiner / Moderator / Chairman / Co-ordinator of CAP at University exams.

The Registrar shall prepare and publish an electoral roll of the Principals of the affiliated, conducted and autonomous Colleges, at least forty clear days before the date of election. The Registrar shall notify the electoral roll to all the Principals for correction of the mistakes in the same, if any, at least twenty-eight clear days before the date of election. The notice of the elections shall be sent at least twenty- five clear days before the date of election and the Registrar shall invite nominations there of so as to reach him/her at least sixteen clear days before the date of election. The election shall be held by ballot at polling centres fixed by the Registrar in accordance with the procedure laid down in the Statute 418.

REPRESENTATIVE OF MANAGEMENT (ACADEMIC COUNCIL)

- 13)** Two representatives of Managements shall be Elected to the Academic Council by the electoral college, consisting of the President, Chairman or a nominee of each management. The eligibility conditions are as under:
- Shall be an Office bearer of an Educational Institution of 10 years standing at degree level.
 - Minimum 5 years experience as Chairman/ Secretary of Institution.
 - Shall represent an institution having certification by recognized accrediting bodies established by apex bodies in the country e.g. NAAC, NBA etc. & recognition from UGC under 2(f) & 12(b).

Where the management conducts more than one colleges or recognised institutions, only one nominee of the management shall be member of the electoral college.

HEADS OF DEPARTMENTS (BOARD OF STUDIES)

- 14)** For the purpose of Section 37 (2) (b) of the Maharashtra Universities Act, 1994.
- i) The Principal of every College shall designate a Head of the Department for each subject of group of subjects who shall be a full-time teacher teaching the subject at the Special or Principal or Major or Main or at the Degree level, having not less than ten years full-time teaching experience.
 - ii) Such designated Head of the departments shall be full-time teachers who will be eligible to vote for the purpose of election of six Heads of Departments as provided by Section 37 (2) (b) of the Maharashtra Universities Act, 1994.
 - iii) Amongst Such designated Heads of Departments who have minimum 3 years experience as H.O.D. possessed Ph.D. degree and having worked for at least 5 times as Chairman / Paper Setter / Moderator / Exam Co-ordinator at University level appointed by University will be eligible to contest the election of Six Heads of the Department as provided by Section 37 (2) (b) of the Maharashtra Universities Act, 1994.

- iv) For the aforesaid purposes, a teacher shall not be designated as Head of the Department for more than one Department in the College where one and the same teacher is the Head of more than one Department, the Principal of the College shall state the Department of which the Teacher concerned is to be deemed as the Head for the purpose of voting and contesting for the election to the Boards of Studies.
- v) In case of any dispute that may arise relating to appointment of a Head of Department or withdrawal for Headship; the same shall be referred to the Vice-Chancellor, whose decision thereon shall be final.

BOARD OF STUDIES IN PHARMACY

- 15)** (a) The Board of Studies in Pharmacy is under the Faculty of Engineering & Technology.
- (b) The following departments are coming under the Board of Studies in Pharmacy.
- 1) Pharmaceutical Pharmacy
 - 2) Pharmaceutics
 - 3) Pharmaceutical Chemistry
 - 4) Pharmacology
 - 5) Anatomy
 - 6) Physiology
 - 7) Bio-Chemistry
 - 8) Microbiology

16)

NOMINATION FORM

SOLAPUR UNIVERSITY, SOLAPUR

NOMINATION FORM

- 1) Name of the Authority / Body / Post -----
Office to which the Candidate -----
Desires to contest election -----
- 2) *Name of the Group / Class / Authority / -----
Body etc. represented -----
- 3) Name of the Constituency -----

- 4) Name of the Candidate -----
5) Sr.No. in the Electoral Roll -----
6) Designation of the Candidate (if any) -----
7) Address of the Candidate -----

-
- 8) Name of the Proposer -----
9) Sr.No. in the Electoral Roll -----
10) Designation of the Proposer (if any) -----
11) Address of the Proposer -----
12) Signature of the Proposer -----
Date : -----

-
- 13) Name of the Seconder -----
14) Sr. No. in the Electoral Roll -----
15) Designation of the Seconder (if any) -----
16) Address of the Seconder -----
17) Signature of the Seconder -----
Date : -----

Candidate's Consent

I hereby give my consent to the above mentioned Nomination.

Place : -----

Date : -----

Signature of the Candidate

Declaration of the Candidate

A) I hereby declare that I was an elected / nominated / co-opted / appointed member of the Academic Council / Management Council of _____ University from _____ to _____.

Signature of the Candidate

B) I have submitted herewith the following documents as per the "Notice of Election".

1)

2)

3)

4)

5)

6)

7)

Signature of the Candidate

I

(for Registered Graduates only)

1. I hereby declare that I am not working as a Principal of affiliated, conducted and Autonomous College, or I am not Chairman or President or the representative of the Management of affiliated College or Recognised Institution, President or Secretary of the University Students' Council or a teacher or member of the State Legislature.
2. I also certify that I am contesting the election for the reserved seat of registered graduate in SC/ST/DTNT/OBC category on the Senate and I am submitting alongwith this application for election, a Caste Certificate from the Tahasildar.

Signature of the
Registered Graduates

II

(to be use for all election)

1. I hereby declare on oath that the information given by me in the Nomination Form is true and correct, and
2. that my candidature is governed by the provisions of Section 44 of the Maharashtra Universities Act, 1994 which is reproduced below:

Section (44)

“A person shall be disqualified for being a member of any of the authorities of the University, if he –

- a) is of unsound mind and stands so declared by a competent court;
- b) is an undischarged insolvent;
- c) has been convicted of any offence involving moral turpitude;
- d) is conducting or engaging himself in private tuitions or private coaching classes;
- e) has been punished for indulging in or promoting unfair practices in the conduct of any examination in any form anywhere.
- f) Discloses or causes to disclose to the public, in any manner whatsoever, any confidential matter, in relation to examination, the knowledge of which he has come to be in possession, due to his official position.

Signature of the Candidate

NOTE: Strike out whichever is not applicable.