 <p>NAAC Accredited-2015 'B' Grade (CGPA 2.62)</p>	<p align="center">SOLAPUR UNIVERSITY, SOLAPUR Advertisement for the post of Registrar (Under Maharashtra Public Universities Act, 2016)</p>										
<p>Applications are invited in the prescribed form so as to reach on or before 18/04/2017 to The Registrar, Solapur University, Solapur. Details can be downloaded from the University website http://su.digitaluniversity.ac The same is hosted on Govt. of Maharashtra website www.maharashtra.gov.in</p>											
<table border="1"> <thead> <tr> <th>Sr. No.</th> <th>Name of the Post</th> <th>No. of Post</th> <th>Category</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>REGISTRAR</td> <td>ONE</td> <td>UNRESERVED</td> </tr> </tbody> </table>	Sr. No.	Name of the Post	No. of Post	Category	01	REGISTRAR	ONE	UNRESERVED			
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01	REGISTRAR	ONE	UNRESERVED								
<p>The candidates who have applied in response to the earlier advertisement No.SUS/Estt/2017/12, dtd. 23/12/2016 need not apply again.</p>											
<p>ReAdvt. No.: SUS/Estt/2017/06 Date : 16/03/2017</p>		<p align="right">(B. P. Patil) I/C Registrar</p>									



NAAC Accredited-2015
'B' Grade (CGPA 2.62)

SOLAPUR UNIVERSITY, SOLAPUR
APPOINTMENT OF REGISTRAR
(Under Maharashtra Public Universities Act, 2016)

Applications are invited in the prescribed form for the post of **Registrar** of the Solapur University, Solapur. The post of Registrar is an isolated post.

Qualification and Experience: [Please refer Section 14(2) of Maharashtra Public Universities Act, 2016]

1. A Master's Degree with at least 55% of the marks or its equivalent grade of B in the UGC 7 point scale.
2. At least 15 years of experience as Lecturer (Senior scale) / Lecturer with 8 years experience in Reader's/Associate Professor's Grade along with experience in educational administration, commensurate with the revised pay scale & designation of the U.G.C.

OR

Comparable experience in Research establishment and/or other Institutions of Higher Education.

OR

15 years Administrative experience of which 8 years shall be as Deputy Registrar or an equivalent post.

3. Relaxation from 55% to 50% may be given only to those candidates who belong to SC/ST category or to the Ph.D. Degree holders, who have passed Master Degree prior to 19th September, 1991.

The candidate should have proficiency in Marathi, Hindi and English languages.

Desirable Qualification:

1. Familiarity with procedures of modern management techniques and clear vision in projection as well as preparing 5 years plan and budget and to be able to articulate policy matters and adequate experience in minuting meetings, capable of handling meetings, drafting of resolution, agenda related with the administration/educational/research matters independently and skill to implement same into action.
2. Proficient in e-governance, e-procurement, office automation, RTI matters and General Financial Rules.
3. Efficiency in managing of an institution independently.
4. Proven ability in Administration, preferably in a large educational or research institution.
5. Ph.D. Degree.
6. Excellent proficiency in English and communication skills.

Age: Candidate shall not be less than 45 years of age unless already in the service of University or affiliated colleges.

Tenure: This is a tenure appointment for a term of five years and the person shall be eligible for reappointment for one more term of five years, as per Section 14(4) of Maharashtra Public Universities Act, 2016.

Pay Band: Pay Band Rs.37400-67000

with usual Grade pay and allowances as per Maharashtra Public University Act, 2016 and Government Rules.

Retirement Age: Age of superannuation shall be 58 years. However, in the case of person treated at par with teacher, the age of superannuation will be 60 Years.

The post carries the post retirement benefits as per the Government of Maharashtra Rules.

Notes:

1. Candidates should apply in prescribed proforma to the Solapur University.
2. The candidates who have applied in response to the earlier advertisement published on 24/12/2016 need not apply again, however they may submit additional documents if any.
3. Application form should be accompanied with attested copies of the following documents:
 - i. Degree / Diploma certificates, Statement of Marks and other certificates of the educational qualifications.
 - ii. Approval letters in case of teachers of affiliated colleges / recognized institutions.
 - iii. Appointment Orders in case of University Teachers.
 - iv. Certificate/s of teaching/administrative experience and / or postdoctoral research.
 - v. Birth Certificate / SSC certificate or other Government document as proof of date of birth.
 - vi. In case of change in name of the candidate, a copy of Government Gazette.
 - vii. Demand Draft (of Rs.500 /-for open candidates and of Rs.250/-for reserved category candidate) of nationalized bank drawn in favour of the "F. & A. O., Solapur University, Solapur" payable at Solapur.
4. As per the Notification No.SRV.2000/CR (17/2000) XII dated 28th March, 2005 issued by General Administration Department, Mantralaya, Mumbai, candidates shall submit the declaration of the small family in the prescribed proforma attached with Application form as Declaration Form "A"
5. Qualifications, relevant experience and age shall be considered as on last date of submission of application.
6. Candidates furnishing incorrect or false information shall stand disqualified at any stage.

7. The University reserves the right to fill or not to fill the post or to modify/ alter/ cancel the advertisement.
8. A Candidate already employed, shall submit his/her application through proper channel. However, an advanced copy of application may be sent followed by the original application through proper channel.
9. Applications received after the last date of receipt of application, incomplete applications or without relevant supporting enclosures (attested copies of degree certificates / mark sheets / experience certificate etc.), applications without DD and applications not submitted through proper channel will not be considered. No intimation in this regard will be given to the candidates.
10. Canvassing directly or indirectly will be a disqualification.
11. Experience in regular scale will only be counted towards total experience of the candidate.
12. Queries or correspondence in respect of eligibility criteria, issuance of call letters for interview or selection of candidate will not be entertained at any stage.
13. Candidates shall have to produce original documents at the time of appearing in Interview.
14. Candidates called for interview will have to be present themselves at their own expenses.
15. The prescribed application form may be downloaded from the University **website** <http://su.digitaluniversity.ac>
16. Application in the prescribed form (Ten copies) together with attested copies of certificate/s should be sent in an envelope superscripted **“Application for the post of Registrar”**, to the Registrar, Solapur University, Kegaon, Solapur– 413 255 **so as to reach the same on or before 5:30 p.m. on 18/04/2017.**
17. On verification, if it is found that the information received from an applicant is faulty and or is based on faulty certificates he / she will be liable for legal action and the selection will be immediately cancelled.
18. University will not be responsible for the applications misplaced or lost or delayed by the Postal department.
19. The Government Resolutions/Circulars issued by the Government of Maharashtra and the Provisions of Maharashtra Public Universities Act, 2016 will be applicable.

ReAdvt. No.: SUS/Estt/2017/06
Date: 16/03/2017

Sd/-
I/c Registrar



NAAC Accredited-2015
'B' Grade (CGPA 2.62)

SOLAPUR UNIVERSITY, SOLAPUR
APPLICATION FORM FOR THE POST OF REGISTRAR

Re-Advt. No. SUS/Estt/2017/06

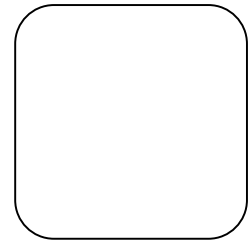
Dated – 16/03/2017

D.D. to be enclosed for Open Category Rs.500 and Reserved Category Rs.250

D.D. No. _____ dated _____

Name of the Bank and Branch : _____

To,
The Registrar,
Solapur University,
Kegaon, Solapur - 413 255.



Sub :- Application for the post of Registrar

1.

Name in full Shri/Smt./Kum. (in BLOCK letters)	Surname																		
	First Name																		
	Middle name																		

2.

Current postal address (in BLOCK letters)																			
Email ID																			
Mobile No.																			
Tel. No.																			

3.

Date of Birth													
Age			Years				Months				Days		
Nationality													
Male/ Female													
Married / Unmarried													

4.

Caste Category	S.C.	S.T.	D.T.(A)	N.T.			S.B.C.	O.B.C.	OPEN
				B	C	D			

5. Details of Demand Draft : DD No. _____ Date : __/__/_____

Amount Rs: _____ Name of Bank : _____

6. Educational Qualifications

Educational Qualifications					
Examination	University/ Board	Month and Year of Passing	Subject	Percentage of Marks obtained	Class/ Division
S.S.C.					
H.S.C.					
Graduate					
Post- Graduate					
Doctor's Degree					
Any other qualification					

7. Teaching/Technical/Professional Administrative Experience

Sr. No.	Institution/ Organization	Position Held	Period		Pay Scale & Basic Pay	Nature of Appointment	Reason for leaving services (if any)
			From	To			

8. Other Qualifications and experience, if any.

9. List the Membership of various National / International Academic/ Non-Academic bodies

10. Patents, if any

11. (a) Present position : _____

(b) Name of Institution/ Organization where employed : _____

(c) Salary : _____

Pay Rs. _____ in the pay-scale (pay band) of Rs. _____

D.A. Rs. _____

H.R.A. Rs. _____

C.L.A. Rs. _____

Other Rs. _____

Allowances, if any _____

Total Rs. _____

(d) Date of appointment : _____

(e) Date of next increment : _____

(f) Attach Last Pay Certificate, if any

12. Names of persons who have given testimonials.

1) _____

2) _____

13. Names and addresses of not more than three persons to whom references may be made

1) _____

2) _____

3) _____

I hereby declare that all statements made by me in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false, incomplete or incorrect, my candidature/appointment is liable to be cancelled/terminated. I further understand that no notice shall be taken of any request for withdrawal of my application.

Place :

Date :

(Signature of Candidate)

(Please turn over for "Instructions to Candidates")

INSTRUCTIONS TO CANDIDATES

1. The candidates who have applied in response to the earlier advertisement published on 24/12/2016 need not apply again, however they may submit additional documents if any.
2. Candidates who are already employed shall send their applications **through proper channel**.
3. Candidates should send their applications with **attested copies** of the degree or diploma certificates and statements of marks and other certificates in support of their educational qualifications and experience; and of the Matriculation or equivalent certificates in support of their age.
4. Candidates should also attach copies of the following documents with their applications:-
 - (a) Caste certificate from the competent authority if the candidate belongs to Scheduled Caste/Scheduled Tribe/Denotified Tribe/Nomadic Tribe.
 - (b) Certificate from the employer stating the pay and allowances drawn at present.
 - (c) Testimonials.
5. If the space provided is insufficient, information may be given on a separate sheet duly signed by the candidates and the same may be sent with the applications.
6. The application should be sent in **ten copies** together with all enclosures.
7. Applications should be sent to the Registrar, Solapur University, Kegaon, Solapur -413 255, so as to reach him on or before the last date prescribed.
8. Any change in address given in column 2 of the application form should at once be communicated to the Registrar, Solapur University, Kegaon, Solapur -413 255.
9. Incomplete applications will not be considered.
10. Candidates are advised to satisfy themselves before applying that they possess prescribed qualifications and it is for the candidates themselves to ensure that they possess the prescribed qualifications. No inquiry asking for advice as to eligibility will be entertained.
11. Candidate called for interview will have to be present himself / herself at his /her own expenses.
12. Canvassing direct or indirect, will be treated a disqualification.

Check list for the candidates (to be attached to the application)

Please [✓] wherever applicable

- 1) Application duly completed :Yes/No
- 2) Self attested photograph affixed on the application : Yes/No
- 3) Application signed : Yes/No
- 4) An attested copy of each of the following certificate is attached.
 - a) Date of Birth/Age Certificate
 - b) Caste Certificate and Caste validity certificate
 - c) Physically handicapped certificate, if applicable
 - d) Small family declaration certificate
 - e) Educational qualification documents
 - f) Experience certificate.
 - g) Any other certificate.

CERTIFICATE

1. The above information furnished by me is correct.
2. I am neither convicted nor any criminal case, departmental enquiry or disciplinary action is pending against me.
3. In case any false information is detected, I understand that my application is liable to be rejected or the appointment made would stand terminated.

I certify that the foregoing information is correct and complete to the best of my knowledge and belief and nothing has been concealed / distorted. If at any time I am found to have concealed / distorted any material information my appointment shall be liable to be summarily terminated without notice / compensation.

Place :

Date :

(Signature of the Candidate)

NOTE : Incomplete Application will be rejected immediately and no correspondence will be entertained on this behalf.

If employed, the application should be forwarded through proper channel.

Recommendation of forwarding authority _____

Place :

Date :

Name & Signature

Seal of the Department / Institute

(Government of Maharashtra, Gazette, April, 28, 2005)

Declaration

Form-A

(See Rule-4)

I, Shri/Smt./Kum. _____ Son/daughter/wife
of Shri _____ Age _____
years, resident of _____
_____ do

hereby declare as follows :-

1. That I have filled my application for the post of _____
2. I have _____ (Number) living children as on today. Out of which no.
of children born after 28th March, 2005 is _____ .
(Mention dates of birth, if any)

3. I am aware that if any total number of living children are more than two due to children born after 28th March, 2005, I am liable to be disqualified for the same post.

Place :

Date :

Signature